**ESG Application Checklist**

Agency's Name: Click or tap here to enter text.

Tax ID #Click or tap here to enter text.

Reviewer Initials: Click or tap here to enter text. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Document Yes No**

Cover Letter [ ]  [ ]

Completed application [ ]  [ ]

Match Documentation [ ]  [ ]

Articles of Incorporation  [ ]  [ ]

Bylaws and/or constitution [ ]  [ ]

Certificate of Good Standing from MS [ ]  [ ]

Org Chart of Board [ ]  [ ]

List of Board members [ ]  [ ]

Current Financial Statement IRS [ ]  [ ]

Key staff Resumes [ ]  [ ]

Site Control Documentation (shelter) [ ]  [ ]

Past Performance report (if applicable) [ ]  [ ]

Certification Letter [ ]  [ ]

Attachment A (signed) [ ]  [ ]

Attachment B (for shelters) [ ]  [ ]

CoC letter (may be collected later) [ ]  [ ]

MOUs [ ]  [ ]

Section 3 HUD form 60002 [ ]  [ ]

Does the applicant have any unresolved [ ]  [ ]

loans, grants, audits, or monitoring findings

with MHC’s program?

Applicant must provide evidence that findings have been resolved.

Does the applicant have someone with [ ]  [ ]

lived experience participating in policies

and/or decision making?